



MEMORANDUM OF UNDERSTANDING (MOU)

Between The Redhill Academy, Partners and members of the Redhill College of Leadership & Development

Memorandum of Understanding

Between

Redhill College of Leadership and Development
(acting on behalf of the Redhill Academy Trust)

and

(Partner)

1. Purpose and Scope

The purpose of this MOU is to clearly identify the roles and responsibilities of each party within the college. In particular, this MOU is intended to establish an agreed way of working as a college of leadership and development.

2. Background

The Redhill College of Leadership and Development (RCLD), is operated as part of the Redhill Academy Trust and was established in September 2021 following the closure of the Teaching School Alliance programme. Its aim is to continue to improve teaching and learning and operational functions, in Primary, Secondary and Operational teams across the Trust and among partner schools, ultimately improving the lives of young people.

3. RCLD responsibilities under this MOU

The Redhill Academy Trust, in its capacity as lead partner is responsible for the organisation and delivery of CPD programmes, along with the management of membership fees and payments.

In addition, the RCLD is responsible for informing partners and members of the college about new developments regarding available programmes, along with the marketing and advertisement of all CPD and other support offered by the college.

4. Data Protection

In Compliance with UK General Data Protection Regulations (GDPR), we are required to seek your permission to store and share your staff's personal data. This includes contact details for course bookings, attendance information and email addresses for mailing lists. We share essential data information only with course providers, those invited on courses and others engaged in the RCLD's core purpose. The RCLD and its partners will abide by the College Privacy Notice.

5. College partner responsibilities under this MOU

Partners are available to participate in the areas listed in *section 3* as is necessary for the needs of their institution. It is expected that membership of the college is a two-way process and that partners will contribute in some way to its programmes, for example in helping to broaden the CPD offer. We may invite members who have been part of the college for at least a year to make a contribution e.g. delivering CPD sessions, host an event etc.

6. Duration

Any partner joining the college will need to sign up for a one-year period initially, which will then be automatically extended unless the school gives written notice to the Director of College that they wish to end their college membership.

7. Termination of membership

Any partner wishing to terminate their membership must give three months written notice to the Director of College. If the termination date does not coincide with the end of the one-year period, any monies paid for the year period will not be refunded. This arrangement will stay in place for all subsequent years a school remains a member.

8. It is mutually understood and agreed by and between the parties that:

Any modifications to this MOU and/ or membership of the college can only be made by Leadership of the College.

9. Membership fees

All members agree to the financial arrangement for 2023/24 as outlined below:

We have changed our membership options for this year. For 2023-24, schools can choose the level of their membership, regardless of their association to any Multi-Academy Trust. Full details of CPD, network meetings, conferences and costs can be found on the RCLD Membership letter.

Full membership is mandatory for all Redhill Trust and Associate Trust schools, and is optional for all other schools. Full members can access all RCLD courses, as set out in the RCLD membership letter for no additional charge. This is charged at a fee of £4 per head of school population, to be capped at £4,250.

Affiliated members have access to most courses for no additional charge, but there are additional charges for leadership courses. Affiliated membership is charged at a fee of £2 per head of school population, to be capped at £2,125.

Schools with a high staff to student ratio choosing affiliated membership (e.g. cross-phase, special schools and home education centres) will pay £4 per head of school population, to be capped at £2,125 (you will have been notified if you fall into this category).

This will be calculated using the following information _____ (number on school roll at 1 September 2023).

Partner school membership level: Full membership / Affiliated membership (please delete as appropriate)

All monies will be placed in the College bank account and will be ring-fenced, allowing any surplus to be carried forwards into the fund for the following year. The account will be audited within the scope of the Redhill Academy Trust annual accounts and will include a separate disclosure for the College. The college accounts will be regularly presented and reviewed by the Executive Board of the Redhill Academy Trust and included in the presentation to the Members at the annual AGM.

10. Contact Information

Contact Information

Redhill College of Leadership and Development
Paul Crossley
Director of RCLD
Redhill Academy Trust
Redhill Road
Arnold, Nottm
NG5 8GX
Tel: 0115 926 1481
Email: office@RCLD.org.uk

Partner school/ organisation name:

Partner representative:

Position:

Address:

Telephone:

E-mail:

11. Effective date and signature

All points outlined in this MOU are agreed by the parties below:

signed by _____ Print name: _____

on behalf of _____ (Partner school)

and

signed by _____ Print name: _____

on behalf of the Redhill College of Leadership and Development

effective from _____