



December 2018

Dear Applicant,

Temporary Y5 Class Teacher – maternity cover (as soon as possible and up to the end of the maternity leave)

Thank you for your interest in the above teaching post available at The Carlton Junior Academy.

Below is some information about our school to help you decide if you might be suitable for the position and would like to apply. Since November 2017 alongside our Feeder Infant School we converted to Academy status, joining the Redhill Trust as their Lead Primary School for the growing Primary Hub. This has secured 3-18 provision in the same Trust locally, as many of our pupils transfer to The Carlton Academy at age 11.

The school is situated in the Carlton area of Nottingham within easy reach of the amenities of the city centre. It is a mixed residential area, part of the borough of Gedling. The ethnic background of the school is broadly White-British. 19.6% of children have SEND, which is above the national average and 40.8% of children are currently Ever 6 free school meals, which is also above the national average. The absence rate for 2017-18 was 3.9%.

The school shares a superb site with our feeder infant school. It consists of eight good-sized classrooms (one of these is a new modular classroom) with associated toilets and cloakroom area and a multi-purpose room which accommodates family learning, our library, crèche, sensory room and meeting room. The number on roll is rising and will continue to do so for the foreseeable future. There is a large school hall which is also used for group activities. The school benefits from a mobile suite of 30 laptops, i-pads and a wireless network. Outside there is a large recently re-surfaced playground with fixed multi-sports equipment and playground markings, a full sized football pitch and additional grassed areas and gazebo. We have a strong legacy of Eco awareness and currently benefit from a pond and a nature trail. The school is a Forest School and we also have Healthy Schools' gold enhanced status.

Currently there are 220 children on roll, taught by a staff of seven full time teachers and three part time teachers plus a non-teaching Executive Headteacher and Head of School. We also benefit from the expertise of seven Teaching Assistants, a full time School Business Leader and two part time clerical assistants. The school is classed as an NLE School as the Headteacher is a National Leader of Education and three members of staff are SLEs (Specialist Leaders of Education) having expertise in Special Educational Needs, English and Maths and School Business Management. This means that we are committed to working in partnership and sharing good practice with other schools.

If appointed, you would teach a mixed ability Y5 class. You would work alongside a team of class teachers and other colleagues to plan and deliver the KS2 curriculum, mark work and carry out the school's assessment procedures, including open evenings. You would be expected to follow the school's policies regarding behaviour and classroom management and to take part in staff meetings and any INSET work.

In the words of our Ofsted Inspector as “an unquestionably good school ... and relentless in the aspiration to become even better” (Ofsted March 2016) we are determined to sustain the positive and visible culture of success that is embedded in our school motto ‘we grow greatness’.

We are a school where:

- Children’s enjoyment of learning is at the heart of every school day.
- It matters that every child reaches their potential and achieves beyond expectation.
- The children are motivated, happy and well behaved.
- There is a strong team ethos.

We are looking for:

- An experienced teacher who wishes to broaden their experience or an NQT at the start of their career.
- Good and outstanding teaching which ensures that every child makes progress and with a real passion for high quality education that has fun and enjoyment at its core!
- Conscientious, talented staff who are committed to high standards and continued improvement.
- Ability to nurture as well as teach.
- Ability to develop good relationships with our parents.
- Real enthusiasm for teamwork and collaboration.
- High standards (for both yourself and the children).
- A ‘can do’ attitude.
- Ability to create an excellent learning environment.
- Someone who can demonstrate a real commitment to our school.
- Ability to maintain that all important sense of humour!

We are committed to safeguarding and promoting the welfare of children. We have very clear policies and procedures for child protection and security. The successful applicants will be requested to undertake a criminal record check via the DBS.

The closing date for applications is at 12pm on Friday, 11th January 2018. Short-listing will take place immediately and interviews will be arranged at this point. Only those applicants fulfilling the job description will be short-listed. All short-listed candidates will be required to teach a lesson and undertake a formal interview. Interviews will include questions about safeguarding children and the candidates’ suitability to work with children. There will be a panel of interviewers and references of short-listed candidates must be received before the interview. Any anomalies or discrepancies in the information provided, or issues arising from references will be taken up at interview.

If you would like to visit Carlton Juniors prior to submitting an application we shall be pleased to arrange a tour of the school. Please telephone the office to make an appointment. I hope that this information is useful to you and that you will feel able to apply for the post available.

Yours sincerely,

Miss Julie Wardle
Executive Head teacher
0115 9110402