



TUPTON PRIMARY & NURSERY ACADEMY™

July 2020

Dear Colleague

Re: Site Manager/ Caretaker

Thank you for your interest in our recent advertisement for the above position at Tupton Primary and Nursery Academy. I have pleasure in enclosing details.

If you would like to apply for the post, please send your letter of application to by post to HR, Central Offices, William Lee Centre, Flatts Lane, Calverton, Nottingham, NG14 6JZ or to hr@theredhillacademy.org.uk, clearly demonstrating your suitability for the role, together with the completed application form, to arrive before midday on Tuesday 21 July 2020. Please ensure that the post for which you are applying has been stated clearly on the application form.

Due to the number of applications we receive, it is with regret that we cannot respond to every application. Therefore, if you do not hear from me please assume, on this occasion, your application has not been successful.

Finally, I would like to thank you for your interest in Tupton Primary and Nursery Academy and look forward to receiving your application.

Yours sincerely

Katherine Richards
Headteacher

